

# DRAFT AIFCA MEMBERS FORUM MEETING MINUTES

9<sup>th</sup> June 2022 @ 10:30



## MSTeam Videoconference

*The meeting started at 10:32*

### **In attendance**

Cllr John Lamb  
Dr Steve Axford  
Pia Bateman  
Tony Tomlinson MBE (Chairman)  
Les Weller (Les Weller)  
Cllr Tom FitzPatrick  
Samantha Davis  
David McCandless  
Mark Southerton  
Tim Dapling  
Dr Will Wright  
Jon Butler  
Sam Davis  
Cllr Mark Roberts  
Cllr Paul Williams  
David McCandless  
Dr Stephen Atkins (part)

### **Also in attendance**

Robert Clark (Chief Officer)  
Louise Farmer  
Charlotte Burnham

## **AGENDA**

### **1. Apologies for absence**

Julian Gregory  
Mat Mander  
Tom Hooper  
Cllr Andy Guy  
Prof Mike Williams  
Mike Hardy

### **2. Declarations of Interest**

None

### **3. Election of Chairman and Vice Chairman**

Tony Tomlinson MBE and Les Weller were nominated as Chairman and Vice Chairman respectively. By way of ordinary vote, with all in favour and in turn, Tony Tomlinson MBE was elected Chairman and Les Weller was elected Vice Chairman for the forthcoming year.

### **4. Minutes of the previous meeting**

4a The minutes of the meeting of the AIFCA Members Forum from March 2022 were **APPROVED**

4b The minutes of the meeting of the AIFCA Directors meeting from March 2022 were **NOTED**

## 5. Updates

### a) Progress on the appointment of members to the IFCA's

The Chairman welcomed Charlotte Burnham, Head of Corporate Governance with the Marine Management Organisation to the meeting. Ms Burnham presented to the members on the recent IFCA general members round. Ms Burnham was thanked for the work of the MMO in improving the recruitment process and the progress made with the understanding of the respective roles in that process.

Dr Atkins joined the meeting.

### b) Defra Update

Members received a verbal report from Louise Farmer Head of Arm's Length Body Governance & Relationship Management Team, Marine & Fisheries Directorate – Business Management, Defra. Ms Farmer explained that the Spending Review outcome had been decided internally in Defra (subject to final confirmation). The IFCA's new burdens funding of c. £3million has been agreed, and the £1.65 million has also been agreed, subject to the final signoff and the development of IFCA specific 'handshake letters'.

### c) Progress Reports

The Chief Officer reported on the funding received from Defra (via Eastern IFCA) and recruitment progress on the MNCEA role and the Senior Policy Officer role.

## ITEMS FOR DECISION

### 6. Budget Control and Draft Annual Accounts

Members received a report from Cllr Paul Williams on the AIFCA Draft Annual Accounts and the members **APPROVED** the Draft. A draft budget control statement was presented and it was **AGREED** that Cllr Williams forward the Income and Expenditure Account, Balance Sheet and Balance Sheet.

### 7. The AIFCA Annual Report

The members **NOTED** and **APPROVED** the Annual Delivery Report. The Chairman thanked the Chief Officers and members for the delivery of the work and the significant progress made.

## ITEMS FOR INFORMATION

### 8. Annual Training Plan

Members received a report from the National Lead Training Officer (NLTO). The plan was **NOTED** and it was **AGREED** that the Chief Officers Group review the plan with the NLTO.

### 9. Chief Officers Report

Members received a copy of the Chief Officers Report.

The meeting concluded at 12:55.