



**APPLICATION FOR EMPLOYMENT**  
Please return Application form to NEIFCA, Town Hall, Bridlington, YO16 4LP, or  
ne-ifca@eastriding.gov.uk

**POST DETAILS**

Post title: Fisheries Officer/Crewman  
Post no: PN030998

**PERSONAL DETAILS**

Title: .....

First name(s): .....

Last name: .....

Address including postcode: .....

  

Home Telephone Number .....

Work Telephone Number .....

Mobile Telephone Number .....

Email Address .....

My preferred method of communication is by  
(please specify email or hard copy): .....

Date of birth: .....

National Insurance Number: .....

Period of notice required in current post: .....

Are you a current employee of NEIFCA? .....

Do you have a family or close  
relationship to a Member or Senior  
Officer of this Authority? .....

If yes, please give name(s) and  
relationship: .....

Number of working days absent or sick  
in the last 2 years: .....

How many periods of absence? .....



## POST GRADUATE AND PROFESSIONAL QUALIFICATIONS

Professional organisation/ awarding body	Grade of membership/qualification (expiry date, if relevant)	Date achieved

## EMPLOYMENT (CURRENT OR MOST RECENT FIRST)

Post Title	Name and Address of Employer	Key Duties	Salary and Grade/Scale Point (including allowances)	From/To	Reason for leaving

## SKILLS, KNOWLEDGE & EXPERIENCE WHICH MAKE YOU SUITABLE FOR THIS POST

Please refer closely to the employee specification for this post while completing this section of your application form. Explain how you meet each requirement for the post by providing clear examples, which

can be drawn from your current and previous roles as well as any other experience that is relevant e.g. voluntary work. You must state how you meet every essential requirement or you cannot be shortlisted. Please continue on a separate sheet if necessary.

#### **IMPORTANT NOTICES TO APPLICANTS**

You need not include convictions that are spent under the Rehabilitation of Offenders Act, 1974. Any information given will be completely confidential and will be considered only in relation to your application for this post.

**A criminal record will only bar you from working with us if the circumstances and background of your offence(s) are incompatible with the duties of the post.**

Have you ever been convicted of a criminal offence, cautioned or bound-over?	<b>Yes / No</b>
If you have answered YES above, please state the nature of offence(s) and the date and place of the conviction(s), caution(s) or bind-over(s):	

## REFERENCES

Please give details of two employment referees, one of whom must be your present or most recent employer. References are not accepted from relatives or friends writing solely in this capacity. Referees will be asked about your performance and attendance record and by providing their details you are consenting to this. The Authority reserves the right to contact any current or previous employer after interview.

**Referee 1 Name:**

Position:

Organisation:

Address including postcode:

Telephone number:

Fax number:

Email:

**Referee 2 Name:**

Position:

Organisation:

Address including postcode:

Telephone number:

Fax number:

Email:

Referees will normally be contacted before interview. Please indicate here if you do not wish this to happen:

## WHERE YOU SAW THE VACANCY ADVERTISED

**Please tick where you saw this vacancy advertised:**

ERYC Recruiter  
NEIFCA Website  
Bridlington Free Press  
Scarborough Evening News

## COMMITMENT TO EQUALITY OF OPPORTUNITY

North Eastern Inshore and Fisheries Conservation Authority will ensure that no job applicant receives less favourable treatment on the grounds of colour, race, nationality, ethnic origin, gender, disability, marital status, pregnancy, age, religion or belief, sexual orientation, gender reassignment, HIV status, trade union involvement or political activities. All Members, employees and agents of the Authority must seek to eliminate discrimination and promote equality and good relations within all communities.

## GENERAL INFORMATION

This application will be treated in the strictest confidence. The Authority reserves the right to verify claims made in this application.

Canvassing of any Member or Officer of the Authority will disqualify a candidate for appointment. A candidate who knowingly fails to disclose a family or close relationship to a Member or Senior Officer will be disqualified from appointment.

If you are the preferred candidate you will be required to satisfy the Authority's Medical Advisors as to your fitness for the post before an offer of appointment is made.

Any false statement or withholding of relevant information may result in this application being rejected, dismissal or the withdrawal of an offer of appointment and possible referral to the police.

## DECLARATION BY APPLICANT

In completing this form, I give my permission for this data (excluding workforce monitoring information) to be used in the recruitment process to arrive at a selection decision and to be held and used for the purpose of compliance with Authority policy and legislation in relation to health, safety and other employment matters; analysis for management purposes and statutory returns as defined under data protection legislation. Should I be unsuccessful this will be for a period of six months, should I be successful I understand that the data will form the basis of some personal files.

I agree that during the course of any employment I will inform my Director immediately of any conviction for a criminal offence (other than minor road traffic and parking offences).

**I certify that the contents of this application are, to the best of my knowledge and belief, a true statement.**

**Signature:**

**Date:**

<b>For Official Use Only</b>	Shortlisted for interview	YES/NO	E.O. Code:
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<b>Age group</b>	Under 25	<input type="checkbox"/>	45-54	<input type="checkbox"/>
	25-34	<input type="checkbox"/>	55-64	<input type="checkbox"/>
	35-44	<input type="checkbox"/>	65 or over	<input type="checkbox"/>
<b>Gender</b>	Female	<input type="checkbox"/>	Male	<input type="checkbox"/>
<b>Marital status</b>	Married/Civil Partner	<input type="checkbox"/>	Widowed/Surviving Civil Partner	<input type="checkbox"/>
	Single	<input type="checkbox"/>	Divorced/Civil Partnership Dissolved	<input type="checkbox"/>
	Separated	<input type="checkbox"/>	Co-habiting	<input type="checkbox"/>

**My ethnic origin is:**

**White**

British	<input type="checkbox"/>
Irish	<input type="checkbox"/>
Any other white background (please give details)	<input type="checkbox"/>

**Mixed**

White and Black Caribbean	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>
Any other mixed background (please give details)	<input type="checkbox"/>

**Asian or Asian British**

Indian	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>
Any other Asian background (please give details)	<input type="checkbox"/>

**Black or Black British**

Caribbean	<input type="checkbox"/>
African	<input type="checkbox"/>
Any other black background (please give details)	<input type="checkbox"/>

**Chinese or Other ethnic group**

Chinese	<input type="checkbox"/>
Other (please give details)	<input type="checkbox"/>

**Do you need any support, assistance or translation help due to a communication barrier e.g. literacy skills or English is not your first language?**

**Immigration and Workers Registration**

The Accession (Immigration and Workers Registration) Regulations 2004 require that you register with the Home Office upon successful appointment if you are a national of one of the following countries. Please indicate if you are a national of:

Czech Republic	<input type="checkbox"/>	Lithuania	<input type="checkbox"/>
Estonia	<input type="checkbox"/>	Poland	<input type="checkbox"/>
Hungary	<input type="checkbox"/>	Slovakia	<input type="checkbox"/>
Latvia	<input type="checkbox"/>	Slovenia	<input type="checkbox"/>
Romania	<input type="checkbox"/>	Bulgaria	<input type="checkbox"/>

## MEDICAL DECLARATION

If you are the preferred candidate and have indicated that you may need aids or adaptations to the workplace or work arrangements, you will be sent a more detailed Health & Medical questionnaire so Occupational Health can provide advice on how to support you in the workplace.

Any false statement or withholding of relevant information may result in dismissal or the withdrawal of an offer of appointment.

- |   |  |          |
|---|--|----------|
| 1 | Do you have any medical conditions or physical limitations that would require any adjustments in the workplace?                          | YES / NO |
| 2 | If this post requires you to drive, do you have any medical conditions or physical limitations which could affect your ability to drive? | YES / NO |





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**POST DETAILS**

Post title: Senior Environmental & Scientific Officer  
Post no: PN028504

**PERSONAL DETAILS**

Title: .....

First name(s): .....

Last name: .....

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Number of working days absent or sick  
in the last 2 years: .....

How many periods of absence? .....

Please give reasons:

.....

.....

.....

.....

Dangerous/reckless driving (code DD)

.....

Driving whilst under the influence of  
drink/drugs (code DR)

.....

Unlawful taking / Stealing (code UT)

.....

Failing to Stop / Failing to report an accident  
(code AC)

.....

Disqualification from driving for ANY offence  
(including totting up)

.....

.....

Do you hold a full valid driving licence?

Do you have the use of a car?

Do you have, or have you had in the last 5 years, any of the following driving convictions?

Please specify any other driving conviction within the last 5 years:

**EDUCATION AND TRAINING**

<b>School, College, University, Other body</b>	<b>From</b>	<b>To</b>	<b>Qualification / Training Course, Subject and Grade</b>

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Irish

Any other white background  
(please give details)

**Mixed**

White and Black Caribbean

White and Black African

White and Asian

Any other mixed background  
(please give details)

**Asian or Asian British**

Indian

Pakistani

Bangladeshi

Any other Asian background  
(please give details)

**Black or Black British**

Caribbean

African

Any other black background  
(please give details)

**Chinese or Other ethnic group**

Chinese

Other (please give details)

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