

# DRAFT AIFCA MEMBERS FORUM MEETING MINUTES

8<sup>th</sup> March 2022 @ 10:30



## MSTeam Videoconference

*The meeting started at 10:38*

### In attendance

Tony Tomlinson MBE (Chairman)  
Les Weller (Vice Chairman)  
Prof. Mike Williams  
Cllr John Lamb  
Cllr Paul Williams  
Dr Stephen Atkins  
Pia Bateman  
Julian Gregory  
Dr Steve Axford  
Tim Dapling  
Cllr Dr Pamela Buchan  
Dr Will Wright  
Steven Travis  
David McCandless  
Mat Mander  
Robert Clark (Chief Officer)

### AGENDA

#### 1. Apologies for absence

Tom Hooper  
Prof. Peter Jones  
Cllr Tom Fitzpatrick  
Cllr Mark Roberts  
Sam Davis  
Mike Hardy

#### 2. Declarations of Interest

None

#### 3. Chairman's Announcements

The Chairman announced that the intention is to hold an in-person meeting of the AIFCA in September.

#### 4. Minutes of the previous meeting.

The members APPROVED the minutes of the December Member Forum minutes  
4b the members NOTED the minutes of the December Directors Meeting

#### 5. Updates

##### a) Progress on the appointment of members to the IFCA's

The members noted the progress on the General Members appointment and recorded their thanks to the MMO for the improvements to the appointment process.

##### b) Defra Update

Members heard that the final decision on the allocations of the Spending Review are yet to be formalised, but positive engagement continues. The Chairman advised that the matter had been raised at a recent meeting with the Secretary of State.

**c) Progress Reports**

covered elsewhere on the agenda.

**ITEMS FOR DECISION**

**6. Budget Control**

Members received a report from Cllr Paul Williams on the AIFCA Budget. Members thanked Cllr Williams and the recommendation that the budget control statement was **AGREED** by way of vote.

**7. The AIFCA Draft Annual Delivery Plan**

Members received a Draft Annual Delivery Plan. The Chief Officer was thanked for the production of the plan and for the clearly formatted layout. The members requested that the following additional activities be added to the plan; a major incident response plan or policy and a 'refresh' of the MoU with the Environment Agency. With these additions the members, by way of vote, **AGREED** the AIFCA Annual Delivery Plan.

**8. Introducing Key Performance Indicators**

Members considered the report and there was a detailed discussion on the drivers behind the production of metrics and KPIs, in the context of the significant work conducted by IFCA's to report to their Authorities. There were a diverse range of opinions shared. The members **AGREED** that a) the AIFCA coordinate national IFCA metrics, b) the AIFCA further engages with the Chief Officers to establish a reporting framework based on the data currently collected c) the AIFCA established a simple database to improve ease of reporting by each IFCA and d) the CO reports back to AIFCA on the potential to develop a national impact report.

**ITEMS FOR INFORMATION**

**11. Motion4theOcean**

The members received a presentation by Cllr Dr Pam Buchan of Devon and Severn IFCA on Motion4theOcean. Members thanked Cllr Dr Buchan for her excellent presentation and initiative. It was **AGREED** that the presentation and model motion be circulated.



Motion for the  
Ocean Mar 2022.pd



Updated model  
pledges\_Co:

**9. Annual Training Plan**

Members received a presentation from Stevie Travis on the training progress and future plans. The Chairman thanked Mr Travis for the presentation and it was **AGREED** that the plan be circulated to the COG.

**10. Net Carbon Neutral**

The members received a presentation by Dr Will Wright of Kent and Essex IFCA. Dr Wright was thanked for this presentation and it was **AGREED** that the AIFCA further engage with Defra on the matter.

**12. The application of agreed local government pay awards to the AIFCA salaries**

A briefing note by the Chief Officer and Mike Hardy was **NOTED**

**13. Chief Officers Report**

The Chief Officer's Report was **NOTED**

14. **NLTO Report**  
The NLTO report was **NOTED**

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