



AIFCA

Annual Delivery Plan 2021 to 2022



We are the national voice of IFCA's working with committees to support, promote and improve

Introduction

This Delivery Plan details the actions and activities of the AIFCA to deliver the outcomes set out in our Business Plan. This annual delivery plans set out specific actions against the priorities set out in the Business Plan.

Our Annual Delivery Plan is set out over our four overarching themes, which are:



National voice of IFCAs ~ promoting IFCAs value

We campaign to influence the agenda and secure funding and powers on behalf of IFCAs and we promote and defend the reputation of effective inshore management



Supporting IFCAs ~ making a difference

We support IFCAs to deliver better fisheries management & conservation outcomes, to continuously improve and innovate. Through our programme of practical peer based support, led by strong local leadership, our support for collaboration & collective actions we add value through our service delivery partnerships



An effective Forum ~ driving collaboration

We provide an effective forum to ensure communication and dialogue between IFCAs and partners to underpin all of our work. The AIFCA supports local leadership and innovation in inshore fisheries management.



Our business ~ delivering value

The AIFCA work on behalf of IFCAs is an efficient, cost effective and forward-thinking business; we are membership led, committed to equalities and diversity and we aim to operate in an environmentally and financially sustainable way.

This delivery plan is set out to provide an outline of planned activities, the scope of those activities will be developed further through project briefs where necessary and members will be engaged in that process.

The format of the tables is designed to provide an overview of the activity, an 'indicator' i.e. what the outcome will look like and how, where appropriate, it will be measured / reported. The timescale is indicated, to inform the allocation of resources.

The role of policy officer and Co-Opted member for finance (title yet to be agreed) are not in post but papers supporting the introduction of those roles are in development (and are provided for within existing budgets).



National Voice of IFCA's ~ promoting IFCA's value

We campaign to influence the agenda and secure funding and powers on behalf of IFCA's and we promote and defend the reputation of effective inshore management

Funding for IFCA's

Fair and sustainable funding enables IFCA's to plan and deliver essential public services beyond the short term, to raise more funds locally and to promote greater collective working across local public services.

Activity	Indicator	By when	Resources
Coordinate the SR21 submission	SR21 submitted	SR21	CO / COG
Develop funding bids to support collective actions	Project funding bids submitted	TBC	CO / Policy Officer

Local communities at the heart decisions

IFCA's locally accountable decision making ensures that local communities are at the heart of fisheries and conservation decision making. The AIFCA supports members and promotes awareness of fisheries and their management, to develop and promote integration with the work of local government and others in regional planning.

Activity	Indicator	By when	Resources
Lead engagement on IFCA membership recruitment & appointments process	IFCA membership process is improved to meet the needs of IFCA's	Quarter 4.	Chair / V.Chair / CO / MW
Work with the MMO / Defra to support improvements to members support	General members are supported and the MMO & IFCA's have a shared understanding of roles and responsibilities.	Quarter 3.	Chair / V.Chair / CO / MW
Promote IFCA's through Coastal SIG	Qtrly engagement with SIG where	Quarterly	CO / Chairs
Establish MHCLG relationship & engaged in SR21	SR21 submitted	Quarter 2	CO / Chair
Host a local authority & IFCA national workshop	Workshop delivery	Quarter 1	CO / Chair / Members

Sustainable inshore fisheries management

IFCAs have a strong and effective voice in ensuring that a system of world leading inshore fisheries and conservation management enables coastal communities to prosper and our coastal waters are protected effectively.

Activity	Indicator	By when	Resources
Develop 'world class inshore fisheries' demonstration projects to highlight the value of IFCA work	Demonstration projects inform national policy development	Y/E	Policy Officer
Represent IFCA on national fisheries fora	# key national conferences	Y/E	CO / Chair / VChair

Building and Nurturing relationships

The AIFCA maintains effective relationships with key stakeholders, to learn not only their perspective, to gather insights on issue and seek solutions, but also to aid effective decision making, to build trust, to drive efficiencies, to manage risks and to ensure accountability.

Activity	Indicator	By when	Resources
Hold regular meetings with key stakeholders	Reports to & feedback from Fora	ongoing	CO / Chair / VChair
Report stakeholder insights to members	Reports to members forum	Quarterly	CO
Map stakeholder relationships	Reports to members forum	Quarter 2	CO / Policy Officer

Promotion and Awareness

IFCAs deliver! The AIFCA communicates widely to provide information about the work and services of IFCAs. We promote the organisations, handle enquiries about the IFCAs and advertise the organisations.

Activity	Indicator	By when	Resources
Produce Regular News Items	# news releases	Y/E	CO
Develop social media presence	increase in reach	Y/E	CO
Produce social media content 'success stories'	# stories	Y/E	CO
IFCA 10 years conference and report	A national virtual conference to celebrate the success of IFCAs	Y/E	CO / Policy Officer / Chair / Vice Chair / Members / conference costs
Develop media campaign with specialist support to promote the work of the IFCA	A national project is supported	Quarter 2	External project costs



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Reform of fisheries management

IFCAs will secure the many opportunities which emerge as a consequence of the UK's exit from the CFP. The IFCAs will support the implementation of the Fisheries Act 2020 so that the benefits are realised for coastal communities in England.

Activity	Indicator	By when	Resources
Engage in FOIF project	FOIF is engaged with IFCAs and the work of the IFCAs is reflected in the project.	Throughout the year	CO / Policy Officer / Subject Area Leads
Engage in the development of JFS / FMPs	JFS / FMPs reflect the work of the IFCAs and IFCAs inform the development of FMPs	As per JFS and FMP timelines	CO / Policy Officer / Subject Area Leads

Training

IFCA staff are trained and professional. The AIFCA provides training leadership, direction and supports the National Lead Training Officer to coordinate and respond to the needs of the IFCAs and their partners.

Activity	Indicator	By when	Resources
The AIFCA supports the National Lead Training Officer to deliver appropriate training for IFCAs	<ol style="list-style-type: none"> 1) Training needs analysis (TNA) undertaken 2) Deliver training according to TNA 3) Training for IFCAs is provided 	Training officers annual report	CO / NLTO / training grp.
National Lead Training Officer appropriately supported and directed	Appraisal system	annual report	NLTO / training grp

Leading collective action

The AIFCA support IFCAs to mount collective actions where we believe they have a strong case, commissioning expert legal advice and sources of funding where appropriate

The AIFCA will prepare New Burdens submissions on behalf of the IFCAs where new legislation or regulations result in additional duties or costs to councils.

Activity	Indicator	By when	Resources
Co-ordinate the SR21 submission	SR21 submitted	SR21	CO / Policy Officer / IFCAs
Co-ordinate collective responses to emergent issues raised by members	Co-ordinated responses produced.	n/a	CO / Policy Officer / IFCAs

Benchmarking and Performance

The AIFCA coordinates the monitoring of nationally agreed standards and metrics to demonstrate the effective delivery of the IFCAs and which communicate the collective activity of the IFCAs against, amongst other things, national marine fisheries and conservation targets.

Activity	Indicator	By when	Resources
Support for members recruitment and retention projects	Recruitment and retention projects are introduced and effective	Quarter 2	CO
Develop metrics to support SR submission	An agreed set of metrics	Quarter 2	CO/COG/TAG/NIMEG

Develop Joint Projects

The AIFCA will identify, deliver and participate in relevant joint projects to increase capacity, access to new knowledge and expertise and access greater resources

Activity	Indicator	By when	Resources
Develop project(s) to support innovative policy development	Joint projects agreed and underway	Y/E	CO / Policy Officer



An Effective Forum ~ driving collaboration

We provide an effective forum to ensure communication and dialogue between IFCA's and partners to underpin all of our work. The AIFCA supports local leadership and innovation in inshore fisheries management.

Regular Engagement

The AIFCA provide a forum for the development of national strategy, the sharing and promulgation of ideas as well as providing a space to identify opportunities and solve collective issues. AIFCA meetings and conferences are well attended and supported by IFCA members.

Activity	Indicator	By when	Resources
Attend IFCA meetings	50% IFCA's attended per year	Quarter 4	CO
Members forum held quarterly	Members feedback survey	Quarterly	CO

Joint positions statements

The AIFCA provides a forum which identifies where it is necessary to develop collective positions. The work of the members, through joint position statements, is to set the direction on national policy and issues of collective benefit to all IFCA's, as well as the management of and sustainable inshore fisheries and conservation”

Activity	Indicator	By when	Resources
Position statements on key IFCA work areas; Aquaculture Compliance Co-management & others as identified	# Statements agreed	Y/E	CO / Policy Officer

Briefings

The AIFCA provides regular briefings to members to enable a collective understanding of issues and opportunities.

Activity	Indicator	By when	Resources
Produce relevant members briefings on key areas of policy.	# of policy briefings	As necessary	CO
Produce regular updates and briefings on FOIF work.	# of policy briefings	As per project milestones	CO / Policy Officer

Support to IFCA members and national groups

The AIFCA provides advice and information to members and to IFCA national groups, maintaining regular engagement and sign-posting information to support resilience, collaboration and driving a coordinated approach which respects local diversity.

Activity	Indicator	By when	Resources
Monthly members update	Monthly updates produced	Monthly	CO
Attend COG / NIMEG / TAG	Engagement in groups	Y/E	CO/NLTO/COG/NIMEG/TAG



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Internal policies and procedures

The AIFCAs structure & internal policies establish the framework through which we deliver our business and serve the IFCAs. Working well they support our delivery and exist in the background, as a source of reference and direction, serving to ensure that the AIFCA is open, transparent, accountable. Through regular review our policies and procedures enable us to make effective decisions on behalf of its members.

Activity	Indicator	By when	Resources
Report to Forum on AIFCA structure / governance	Report and recommendations agreed.		CO / Management Group.
Risk Management	A risk management system is agreed	Quarter 2	CO / Chair
Review Fixed Assets	Fixed Asset plan agreed	Quarter 2	CO / Co-Opted member for finance

Annual planning process

Whilst this business plan sets out the general scope of the AIFCA's work the annual delivery plans set out specific actions against the priorities herein identified. The annual planning process enables members to shape the activities of the organisation and monitor progress against the business plan. The planning process includes regular feedback as well as quarterly & annual reporting frameworks.

Activity	Indicator	By when	Resources
Annual Delivery Plan produced	Annual Plan agreed	Q1	CO
Annual Delivery report produced	Annual report produced	Q2 2022	CO

Financial control and planning

The AIFCA is funded by the IFCA's which in turn are funded by the public. The highest standards of financial control are necessary to ensure that the AIFCA maintains and monitors financial control through effective business planning and effective oversight. The AIFCA, acting as a coordinator and convenor of projects, develops additional resources to support its members.

Activity	Indicator	By when	Resources
Quarterly Budget Control statements produced	Statements		Co-Opted member for finance / CO
Annual Accounts	Annual Accounts are approved.		Co-Opted member for finance / CO

Performance monitoring

The performance of the AIFCA will continuously improve when it does good work that aligns to the business objectives. The AIFCA will do good work through establishing agreed and a shared direction. The AIFCA and members know what is expected, and receive helpful feedback and critical resources through an effective feedback system.

Activity	Indicator	By when	Resources
Risk Management Group established	Group reviews AIFCA risks		Mgt. Group / CO
Establish members feedback mechanism	Feedback received		CO / members